



Committee Members:

Wheatley-Billeter, Martha Lou - Chairperson

Dunau, Andy

Kelley, Ross

Selinger, Samuel

Van Voorhis, Kenneth

*Park Board Members also present: Randy Cameron

*Staff present: Leroy Eadie, Pamela McKinzie-Lewis, LaVonne Martelle, Roy Cheney,
Bob Mielke and Leesa Van Zandt

Golf Professionals present: Gary Lindeblad, Steve Conner, Mark Gardner and
Rex Schultz

**Golf Committee of the Spokane Park Board
October 19, 2011 – 7:00 a.m.
Manito Meeting Room**

Summary

- There was a motion to approve an Emergency Budget Ordinance regarding the purchase of a new truck for Downriver Golf Course. Motion passed.
- There was a motion to approve an Emergency Budget Ordinance regarding work at the Indian Canyon Driving Range. Motion passed.
- There was an update on the Indian Canyon Driving.
- There was an update on the Qualchan Bank Stabilization.
- The financials for period ending September 30, 2011 were reviewed.

MINUTES

The meeting was called to order at 7:02a.m. by Chairperson Martha Lou Wheatley-Billeter.

Action Items:

1. Emergency Budget Ordinance regarding the purchase of a new truck for Downriver Golf Course.

Downriver currently has a twenty year old truck that likely will not make it through the winter season. Discussion was had regarding the amount in the vehicle reserve account and the possibility of cross utilizing other courses vehicles. It is not likely that the vehicle reserve account will be used for other vehicles in 2012.

MOTION #1: Ken Van Voorhis moved to approve. Ross Kelley seconded. Motion carried.

2. Emergency Budget Ordinance regarding the work at the Indian Canyon Driving Range.

Staff again contacted the former director of Parks and Recreation, the City Clerk's Office and the public works department to see if there was a signed agreement in place regarding the removal of the stormwater off of Assembly Road. We currently have two quotes for the work to be done. The work should last only a couple of weeks and will be done by Thanksgiving. The amount of the Emergency Budget Ordinance is for both the work to re-route the storm water as well as install an additional dry well, pump and line on the driving range. The additional work on the range itself will allow for two pumps to run at the same time. Discussion was had regarding whether or not there is a recorded easement on the property from the work done in 2003. Staff will research if an easement exists. Staff will meet with Pat Dalton to discuss putting the County and City Streets department on notice of the work to be done. Staff will work on a cost sharing plan with the County and the City. Staff will contact the County Clerk, John Fallquist, to see if they have any agreement on file.

The Park Board Committee members requested that Gary Lindeblad submit his anticipated claim amount no than later mid next week. Gary will then meet with Leroy and Pamela to discuss his 2011 claim for damages. Discussion was had regarding the amounts in the various Golf reserve accounts

MOTION #2: Samuel Selinger moved to approve the \$100,000 Emergency Budget Ordinance for work at Indian Canyon contingent upon Ross Kelley and Ken Van Voorhis reviewing the contractor's agreement with Leroy and Pamela prior to work being awarded. Ken Van Voorhis seconded. Motion passed.

Information Items:

1. **Indian Canyon Driving Range** ~ *Pamela McKinzie-Lewis*

See Action Item #2.

2. **Qualchan Bank Stabilization Update** ~ *Pamela McKinzie-Lewis*

Pamela received an email from Andy Dunau regarding Ecology grant money for water

quality projects. This bank stabilization project may qualify for grant funding. The grant is due the first week of November. This grant has a 25% match requirement. The determination is made in February and the funding would be received in July. The grant funding parameters include reducing sediment and phosphorous levels. It is a very competitive State grant. We will be applying for approximately \$200,000. The design has been complete and we can work within the existing permit which helps in the grant scoring.

3. **Financials** ~ *LaVonne Martelle*

LaVonne reviewed the financials for period ending September 30, 2011. LaVonne will verify whether the FEMA reimbursement money is included in the reserve account. LaVonne will also check to see if the debt service has been paid yet. There is an expenditure that is not showing in the current budget item. Staff will send an email that shows where the current FEMA budget is regarding restoration and debt service. Staff will also provide the reserve account balances, both designated and undesignated expenditures. Andy Dunau pointed out that Pamela and her maintenance staff has saved \$120,000 in supply services and utilities. The Committee has asked for the financials to show all reserve accounts and anticipated expenditures. Discussion was had regarding how the weather this year played heavily in this year's rounds being down.

4. **High School Golf** ~ *Pamela McKinzie-Lewis*

Leroy and Pamela met with District 81 and WIA regarding high school golf. A concern arose regarding Esmeralda hosting the High School Golf Tournaments. Esmeralda is on the schedule to host the girls. It was decided to keep Esmeralda as the course.

Standing Report Items:

1. Revenue Enhancement/Advertising Update ~ *Pamela McKinzie-Lewis*

Staff has been working with Costco on a holiday package that would be sold at the Valley Costco location. It would include 4 rounds, one at each course, for \$89.99. If it is successful, we would also do a Father's Day promotion with Costco. Staff has locked down March for a utility billing flyer to be distributed for Jr and Adult Golf Lessons.

2. Course Conditions ~ *Golf Staff*

Esmeralda is in great shape, it hosted the match play tournament last weekend and Esmeralda won for the first time in seven years. Downriver is also in great shape. The greens were aerified October 3rd. We finished the restroom repair at the fifth tee. Downriver Golf Course won the KREM 2 award for best course along with the award for best course by Spokane Coeur d'Alene Living Magazine. Indian Canyon is also in good shape. It ranked 8th best municipal course in Washington and 26th overall in the United States. Play is slowing down now that it is October. Gary, Pamela and Leroy meet with the Mayor regarding a partnership with the Kalispel Indian Tribe.

Meeting adjourned at 8:52 a.m.

Next regularly scheduled meeting is November 16, 2011, at 7:00 a.m. in the Manito Meeting Room, Manito Park.