



Citizen Advisory Committee
To Spokane Urban Forestry Tree Committee

MEETING MINUTES

August 5, 2011

3:00 PM

CALL TO ORDER

The meeting was called to order at 3:33 pm by Marilyn Lloyd.

ROLL CALL

- Members present: Cindy Deffe, Ben Kappen, Marilyn Lloyd, Pam Luders, Ed Miles, Ed Lester and Julie Neff.
- Also present: Angel Spell and Jeff Perry, Jacki Faught, Johnna Woodruff (staff members; Urban Forestry Program, Parks Administrative Secretary and Volunteer, Urban Forestry Program respectively); Nancy MacKerrow (The Susie Forest); Larry Lee, Asplundh & Avista; and Ross Kelley and Ken Van Voorhis (Park Board).

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS - Larry Lee is currently working with Asplundh Tree Experts. He will leave Asplundh on August 31st and will begin working at Avista on September 1st. He will replace Pam Luders as the Utility representative on the CAC.

CONSENT CALENDAR

- Minutes of the July 5, 2011, UFCAC meeting – Cindy Deffe motioned to accept the minutes as submitted. Ed Miles seconded. Motion carried.

CITIZEN COMMENTS

- Nancy MacKerrow reported that it is not tree ~~planting~~ planting season so unless they get the baseball tree in at Avista Stadium it will be slow till September. The baseball tree will be planted when they can get all the team members together.

REPORTS

- a. Education and Volunteer Recruitment Subcommittee – Marilyn reported the highlights of the July 11 and August 2 meetings were:
 1. Continued to work on the slogans for the Benefits Campaign.
 2. Angel Spell gave a presentation about the Stormwater Fee proposal that will go before Council of \$0.25 per residential parcel and \$0.25 per commercial account to go to Urban Forestry with yearly anticipated revenue of \$200K increasing the total UF budget proposal to \$466K for next year.
 3. Kat Hall, Conservation Program Director, The Lands Council, will be invited to the next meeting to talk about grants and a workshop series.
 4. The Fall Leaf Festival is October 15th, 11:00 a.m. – 2:00 p.m. at Finch Arboretum.
- b. Street Tree Subcommittee – Julie Neff was late, so no report was made.
- c. Downtown Street Trees – Andrew Rolwes was absent, so no report was made.
- d. Vegetation Management Plan – No report was made.
- e. Staff report – Angel Spell provided a written report. Highlighted topics include:
 1. MOU with Lands Council has been finalized.



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2. The Education Grant has been finalized. The report is in and the DNR has accepted the report.
 3. A workshop series is being planned for October.
 4. We now have two volunteers working for Urban Forestry, Shawn Craigen as a field groundman and Johnna Woodruff is working in the office on programs, planning and customer service.
 5. Angel consulted on the trees that are being put in on Perry at Rogers High School.
 6. Some trees on Wellesley near Rogers High School that were put in last year are suffering. Angel will check into it. One of the trees put in on Five Mile Road has fallen down in the wind storm. They are having problems with swale drainage. A similar problem is expected at the Riverside Extension, Martin Luther King Way project due to the ground conditions.
 7. The Nevada/Magnesium/Holland project has removed 18 trees. The trees on Holland are scheduled to come out next week. The trees will be replaced with utility friendly trees. Avista and Urban Forestry partnered on the project. The Wastewater Department has coordinated to do swale work.
- f. Conservation area management plans – Ed Miles reported that Ben Peterson from the Conservation District is going to prepare a Forest Management Plan for each parcel of conservation land. The template for the tree farm system will be used. This will be helpful to Parks as we do not currently have plans for these areas.
- g. Recommended Street Tree List – The committee continues work on the list.

OLD BUSINESS – None

NEW BUSINESS

- a. The Committee is down several members. Other terms expire at the end of the year. Angel will distribute the list. There is no formal procedure to induct new members into the committee.
- b. Larry Lee will replace Pam Luders as the Utility representative; he will submit a letter of interest.
- c. The October meeting will be moved to September 27th.
- d. The next meeting is August 30, 3:00 pm., Finch Arboretum.

ADJOURNMENT

- The meeting was adjourned at 4:30p.m.

Garth Davis, Chair