



Committee Members:

Chairperson – Quigley, Jim x
Apple, Bob x
Cameron, Randy x
Santorsola, Jim x
Wright, Chris x

Alternate – Traver, Susan x

Alternate – Van Voorhis, Ken x

Also Present: Park Board – Ross Kelley; Gary Lawton

Staff – Leroy Eadie, Craig Butz, Debby Dodson, Pamela McKinzie Lewis, Sam Song, Nancy Goodspeed, and Leesa Van Zandt

**Riverfront Park Committee of the Spokane Park Board
May 2, 2011, 8:00 a.m. – 9:30 a.m.
City Council Briefing Center, Lower Level – City Hall
808 W. Spokane Falls Boulevard, Spokane Washington
Craig Butz – Recreation/Entertainment Division Manager**

Summary

- __The value blanket with Concessions Supply was discussed and approved with no changes.
- __A contract extension will be done for the YMCA demolition. Due to the additional work of demolishing the fire dispatch building and the finding of additional asbestos, the new termination date will be May 27, 2011.
- __The Sister Cities Garden & Courtyard Project report was given-the MOU between Parks and Recreation is now complete.
- __ Riverfront Master Plan Process Update given.
- __Roadmap to the Future Action Items Update given.
- __Monthly revenue/expense report given.
- __Merkel Concessions Update given.
- __Hoopfest / Parking lot Update given
- __Bosch Lot Update given.

Minutes

The meeting was called to order at 8:03 a.m. by Chairperson, Jim Quigley.

Action Items:

1. Approval of the value blanket with Concessions Supply. Sam Song presented an update of the conditions out at Dwight Merkel food concessions complex. [Last weekend the complex held its first major tournament of the season.](#) The Pony Youth Baseball tournament brought in approximately \$5,000.00 in concessions sales over the weekend. Staff is working with Park Operations to determine a list of items that need addressing in order for the food concessions to be successful at the complex.

Motion #1: Bob Apple moved for approval of the value blanket with Concessions Supply.
Chris Wright seconded.
Motioned carried.

Discussion Items:

1. There were no Discussion Items.

Standing Report items:

1. YMCA / Demolition/Restoration Progress report was presented by Pamela McKinzie Lewis. Staff met Thursday with the contractor. Due to the fact that Parks and Recreation had the contractor demolish the fire dispatch building and that more asbestos was found in the YMCA building, the contractor and Parks and Recreation have agreed to a term extension of the contract to through May 27, 2011.
2. Riverfront Master Plan Process report was presented by Craig Butz. There is a meeting scheduled for Tuesday, May 3rd to discuss questions for a survey to be sent to stakeholders. Debby Dodson met last week with the CVB whom will email out the survey to its 650 members of its email database. Chris Wright and Randy Cameron will be on the subcommittee as Park Board liaisons.
3. The Sister Cities Garden & Courtyard Project update was presented by Craig Butz. The MOU between Parks and Recreation is now complete.
4. Riverfront Park & Recreation Supervisors will meet on Tuesday, May 3rd to discuss Roadmap to the Future Action steps that are due for completion during the 2nd quarter of this year. An updated report will be given at next month's meeting.
5. The first quarter revenue/expense report was presented by Rebecca Madany. The format of the financial document was discussed. Rebecca will make minor changes to how the document is presented for the next revenue/expense report. Rebecca explained the City's 25 digit budget coding system and how the program numbers will be coded more efficiently to track revenue and expenditures as per the Road

Map to the Future cost recovery outline.

6. Merkel Concessions Update presented by Sam Song and Craig Butz. Sam Song has advised there are some electrical and plumbing problems at the complex. He is working with the equipment vendors and electricians to get the grill, hood, ice machine and other equipment working. Staff will look into securing a credit card machine or a portable ATM machine for tournaments/events, as currently there are no dedicated phone lines for a credit card machine. Sam is looking into fencing for the beer garden. Staff is meeting to determine all the issues out at the complex to see if they are a design issue or a contractor issue.
7. Hoopfest / Parking Lot Update by Debby Dodson. No update is available because the organizers have not responded back.
8. Bosch Lot update by Leroy Eadie. The Spokane Tribe of Indians has asked for a draft ground lease. The Tribe is trying to receive trust status through the Bureau of Indian Affairs for the Bosch Lot leasehold in order to receive sovereignty benefits. The lease is being drafted off of the template used for the Mobius leasehold and will restrict gambling activities and retail sales not tribally related.

Meeting adjourned at 9:22 a.m.

Next regularly scheduled meeting is June 6, 2011, at 8:00 a.m. in the Council Briefing Center, lower level, Spokane City Hall.